



**FIRST UNITARIAN UNIVERSALIST SOCIETY OF SAN FRANCISCO
BOARD OF TRUSTEES REGULAR MEETING
6:30 pm, July 16, 2024**

BOARD MEMBERS PRESENT: Sam King, Vice Moderator; Linda Enger, Lori Lai; Laura Davis; Liz Strand; Julia Wald; Diane Allen, Treasurer; and Lucy Smith, Secretary

BOARD MEMBERS VIA ZOOM: Galen Workman

STAFF MEMBERS PRESENT: Laura Ludwig, Director of Operations; and Laura Shennum, Minister of Congregational Life, were both on zoom.

CALL TO ORDER: Sam called the meeting to order at 6:35 pm.

OPENING WORDS: Linda read opening words.

CHALICE LIGHTING: Sam lit the chalice.

CHECK IN: All trustees and guests checked in.

FEEDBACK FROM BOARD MEMBERS AND CONGREGATION OPPORTUNITY TO ADDRESS BOARD: Julia had praise for the new member cohort meeting on Sunday (Emma discusses in her presentation).

AGENDA REVIEW / CONSENT AGENDA: After a bit of cleanup to the previous meeting's minutes the agenda and posted reports were approved by consent.

REPORT FROM MEMBERSHIP COORDINATOR: Emma Wakeling presented via zoom on plans and actions of herself and the Membership Committee and Young Adults. In discussion after her presentation Galen suggested we assign board members

to support different elements of the new member and young adult programs and events. Emma offered to forward her slide deck to the Board.

REPORTS: (Reports are linked to meeting agenda. Highlights and/or requested actions are included below)

Senior Minister's Report: Galen read a letter from Vanessa to officers that came after her report was posted (VRS was on vacation) re: a confidential proposal.

Minister of Congregational Life Report: Report as posted

Operations Report: Report as posted.

Treasurer's Report: Diane noted that since her report Howard Oringer has decided to step down as chair of the Investment Committee, so the moderator will need to name and the board approve a new chair. Howard will present at our next meeting.

*** * * 5-MINUTE RECESS * * ***

In the interests of not going all night, Sam asked that anything that doesn't require immediate discussion be tabled for our next meeting.

OLD BUSINESS:

1187 Committee update: Diane agreed to defer her brief report on the committee's work.

NEW BUSINESS:

Pro Forma Appointment of Members of Committees That Report to the Board: Galen requested a motion that we approve the moderator's suggested members for the Investment, Finance, and Facilities Advisory Committees listed in the agenda. Liz so moved, Diane seconded. Approval was unanimous. Linda reminded us that the moderator would need to appoint a new chair for the Investment Committee soon.

Approval of Senior Minister's Request for an Additional \$400 for Bonuses: Laura D so moved; Diane seconded. All approved.

Board Retreat: Galen will propose dates via email; no need to discuss now.

Banner Policy Updates: Discussion of new text re: 6-month review of banners was tabled.

Reminder to sign-up for Sunday announcements, etc. reviewed. Galen will remind us.

Upcoming events? Laura S noted Sept 8! Opening Sunday, call to membership, Family Ministry Committee annual waffle breakfast. Everyone is invited and she'd be happy to see any board members. They start serving ~9:30. She'll let us know if we need to sign up.

Good and Welfare:

Cards will be sent to the following people:

- Bruce Clements (fall)
- David Jones (surgery)
- Suzie Thorn (in hospital)
- Beth Pewther (heart attack)
- Julia Wald (brother's death)

Process Observation: Galen suggested we go around the table so all can weigh in on process. Common observation that meeting was long though productive. Sam did a good job incorporating zoom attendees. Sam and Lucy noted need to keep discussions from going on and on. Suggestions for better tracking time included using yellow cards (a la Toastmasters) and appointing a timekeeper. Lucy suggested we move tables closer together to assist hearing and zoom seeing.

Closing Words: Linda read closing words.

Adjournment: Sam adjourned the meeting at 9:15.